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## **Documents to bring to** get your DBS certificate

You need to bring THREE, ORIGINAL documents; at least one from each of the two groups below:

All documents need to have the same name on them (eg not different surnames). Full details on the DBS website: http://bit.ly/DBSdoclist

## **GROUP 1 (originals only)**

- Current valid passport
- Driving license\*
- Birth or adoption certificate

\*Please note you cannot use your driving license as proof of ID if you have a middle name but it is not shown on your driving license - the system will reject it

Ensure you renew your DBS certificate early, the RFU requires a new check every 3 years. Contact Sophie or Kate for a DBS check appointment

## **GROUP 2 (originals, not print-outs)**

- Bank statement issued within last 3 months
- Credit card statement issued within last 3 months
- Utility bill issued within last 3 months\*
- Mortgage statement issued within last 12 months
- Council Tax bill issued within last 12 months

\*Mobile phone bills are not permissible